

**A – Order Form for non-discounted items**



(DVDs, videos, audios, screen savers, books G235, K211, and presenter's kit R101)

Qty.	Item #	Title	DVD/Video Preview (✓)	x Price Each	= Total Price
<b>Total A</b>					\$

**B – Order Form for discounted books, CD727, and CD706**

Qty.	Item #	Title	x Price Each	= Total Price
= Total # of books			<b>Subtotal B</b>	\$
Subtract quantity discount (if any)				
<b>Total B</b>				\$

**C – Order Form for boxed cards (10 cards of one design per box—\$12.00)**

Item #	Description	# of boxes	x Price/box	= Total Price
			\$12.00	
			\$12.00	
			\$12.00	
			\$12.00	
			\$12.00	
			\$12.00	
<b>Total C</b>				\$

**D – Order Form for bulk packs (50 cards of one design per pack—see chart below for discounts)**

Item #	Description	# of packs	x Price/pack (see chart)	Total D
<b>Total # of Packs</b>				\$

Bulk Discounts on Card Packs of 50	
Quantity	Price per Pack
1 – 10 packs	\$45.00
11 – 40 packs	\$40.00
41 – 100 packs	\$35.00
Over 100 packs	Call

Please sign me up to receive *InSight*, Willowgreen's free email newsletter.

Email:

<b>Add Totals A, B, C and D</b>	\$
Shipping and handling (see chart on page 14)	
<b>Sub-total</b>	\$
Indiana residents sales tax (7%)	
<b>GRAND TOTAL</b>	\$

RESIDENTIAL ADDRESS       BUSINESS ADDRESS

**SHIP TO:** Attention: \_\_\_\_\_ Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

City: \_\_\_\_\_ Telephone: \_\_\_\_\_ Purchase Order #: \_\_\_\_\_

Please pay in U.S. Dollars only.  
Checks must be drawn on a U.S. bank

Please bill us.       Check or money order enclosed       Credit card information attached

## TYPES OF PERFORMANCE RIGHTS

**Professional Use** gives you rights to show a VHS video or DVD on a video monitor or with a video projector to a group of people for educational or inspirational purposes. You may use multiple monitors within the same room. Professional Use also gives you the rights to use a VHS video or DVD in a resource library to loan to individuals.

**Congregational Use** gives individual religious congregations the rights to show a VHS video or DVD in its local setting for worship and education, as well as for conferences and workshops sponsored by religious groups. This use does not include broadcast over any TV network, including cable and community access. These rights allow a congregation to use a VHS video or DVD in its resource library to loan to individuals.

**Closed Circuit TV Use** includes rights for an organization to broadcast a Willowgreen presentation on a single-site CCTV system. Once these rights have been purchased, there is no additional annual fee. If an organization has multiple physical sites, CCTV rights must be purchased for each site. For example, if a healthcare system is made up of four hospitals, each hospital will be regarded as having its own CCTV system. Discounts are available when purchasing ten or more programs.

## ORDERING & CONTACT INFO

**Call** 260-490-2222 from 9:00 a.m. to 4:30 p.m. Eastern Daylight Time, Monday through Friday.

**Mail** orders and requests to:  
Willowgreen

10351 Dawson's Creek Blvd., Suite B  
Fort Wayne, IN 46825.

**Fax** orders and requests to: 260-497-9622.

**Send emails** to [orders@willowgreen.com](mailto:orders@willowgreen.com).

**Order** on our website at [www.willowgreen.com](http://www.willowgreen.com).

**Quantity Discounts** on books do not appear on your web order. The appropriate discount is applied when your order is processed.

**Preview Policy.** Preview videos for up to 10 days. Pay only the cost of shipping and handling based upon the purchase price of the product (see chart at right). Invoice for purchase will be sent when 10-day preview period expires.

**Credit Card Orders.** Supply Visa® or MasterCard® number, expiration date, and your signature with order.

**Shipping Method.** We normally ship all orders by UPS unless you specify U.S. Mail. Delivery time is 7-10 business days. *Foreign orders are calculated based upon weight.*

**Rush Orders** must be placed by 10:00 a.m. EDT for shipment on that day.

**Satisfaction Guaranteed.** Return any product within 30 days for full refund, less shipping and handling.

**Discounts.** Discount is figured on total number of books, whether you order one title or several. No discounts on books G235 and K211, screen savers, kit R101, or on most videotapes, audiotapes, or DVDs.

### Quantity Discounts for Willowgreen Publishing Books, CD727 and CD706

6 to 10 copies . . . . .	20% discount
11 to 25 copies . . . . .	30% discount
26 to 100 copies . . . . .	40% discount
101 to 200 copies . . . . .	45% discount
201 to 500 copies . . . . .	50% discount
501+ copies . . . . .	53% discount

### Shipping and Handling Charges in U.S.A.

(Shipping charges are subject to change.)

If total purchase is: . . . . .	Add:
\$9.99 or less . . . . .	\$ 5
\$10.00 to \$24.99 . . . . .	\$ 7
\$25.00 to \$64.99 . . . . .	\$ 8
\$65.00 to \$99.99 . . . . .	\$10
\$100.00 to \$149.99 . . . . .	\$12
\$150.00 to \$199.99 . . . . .	\$14
\$200.00 to \$299.99 . . . . .	\$16
\$300.00 to \$499.99 . . . . .	\$18
\$500.00 & over will be calculated based on weight.	

**Foreign Orders** are calculated based on weight.